

# LOUISIANA NENA CHAPTER MEETING

The Hotel Acadiana  
1801 W. Pinhook Road  
Lafayette, Louisiana 70508  
(337) 233-8120  
October 15, 2013  
10:00 a.m.

- |      |   |  |
|------|---|--|
| I.   | Welcome   | Craig Lott   |
| II.  | Prayer & Pledge   | Stephen Gordon   |
| III. | Secretary/Treasurer's Report  | Linda Lavergne   |
|      | 1. Minutes: July 18, 2013   |  |
|      | 2. Financial Report   |  |
| IV.  | New Business  |  |
|      | 1. Committee Reports  |  |
|      | A. Symposium Committee  | Tracey Hilburn   |
|      | 2. The Louisiana Address Maintenance Plan                           | Craig Lott   |
|      | 3. Development of Louisiana's Path<br>Towards Next Generation 9-1-1 | Craig Lott   |
|      | 4. Louisiana Records Management<br>& Records Retention Laws         | Carrie Fager<br>Louisiana Secretary<br>of State's Office |
| V.   | Other Business  |  |
| VI.  | Adjourn   |  |

Room rate at The Hotel Acadiana is \$85.00 per night, plus tax.

Note: Carrie Fager with the Louisiana Secretary of State's Office will speak on records management requirements and records management retention laws in Louisiana. Topics covered will include designating a Records Liaison, Record Retention Schedule development, imaging and imaging exception applications and requests to dispose of records and much more.